



Date \_\_\_\_\_

SHOP STEWARD \_\_\_\_\_

REQUEST FOR STEWARD'S DUTY TIME

Received by \_\_\_\_\_

Date Received \_\_\_\_\_

Pursuant to Article 17 of the National Agreement I am hereby requesting that official time on the clock be provided to me as a steward for the following reasons:

\_\_\_\_ Time to investigate a possible grievance involving \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ Time to file an Informal A grievance involving \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ Time to prepare a grievance for Step A meeting \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_ Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I estimate the amount of time necessary for the above to be : \_\_\_\_\_ hours.

Time was made available on the same day as the request \_\_\_\_\_

If no, Date that the time was made available \_\_\_\_\_

cc: Grievance file.